

Weddings at Lylewood Inn

Facilities Fees

\$350.00

Basic Wedding Facilities Rental

\$150.00-rental

\$100.00-non-refundable hold deposit

\$100.00-cleaning fee (*refundable upon inspection of property after event*)

If we cater your reception, clean-up will be included in catering cost

Chair Rental

Includes chair rental, setup, and teardown

\$2.00 per person x _____ people = \$ _____

Total Facility Fees

\$ _____

Reception (*All options include linens, glass and silver tableware, teardown and cleanup*)

Basic Reception \$12 per person x _____ people = \$ _____

Includes: wedding cake, grooms cake, mint, nuts, punch, glassware, table décor, fresh flowers for cake and tables, Dressing rooms, set-up and clean-up, porch wedding, inside reception

Package A Reception \$15 per person x _____ people = \$ _____

Includes: All of basic plus ham/ rolls, fruit, veggie tray, cheese tray

Package B Reception \$20 per person x _____ people = \$ _____

Includes: All of basic plus ham/ rolls, fruit, veggie tray, Swedish meatballs, chicken salad on pita bread, 1 other appetizer tray

Package C Reception \$22 per person x _____ people = \$ _____

Includes: All of the basic plus sit-down dinner from set menu-includes salad, entrée, three vegetables, dessert, rolls, and beverage

Total Reception and Food Service

\$ _____

Additional Options

Floral \$ _____

Able to discuss floral work upon request; prices depend on design

Inn Custom Wedding Décor Package \$350.00 \$ _____

Includes: Stairway, mantles, front walk, inside and outside doorways, table arrangements, ribbon and netting on lamps

Directing of Wedding \$25.00 \$ _____

Rehearsal Rental \$22.00 \$ _____

Use of grounds and Inn for 2-hour rehearsal; fee waived if rehearsal dinner at the Inn

Rehearsal Dinner \$22.00 \$ _____

Rehearsal dinner held on the eve of wedding; two menu options

Guest rooms on Grounds \$95.00 per night x _____ rooms = \$ _____

Total Facilities Fees	\$ _____
Total Reception and Food Service	\$ _____
Total Additional Options	\$ _____
Total Wedding Cost	\$ _____
Non-refundable Deposit to hold venue and date	\$ <u> -100.00 </u>
Balance Due one week prior to wedding	\$ _____

Rules: No alcoholic beverage permitted on the property
 No smoking inside the house
 No artificial petals or rice may be used
 No outside caterers

Catering Rules: *(A catering contract will be given to you)*

Clients pay for the amount of guests you intend to have; if few guests attend or leftovers (following Health Dept. guidelines) are given to you, NO refund will be given as payment has already been provided to the Inn. However, if guest count exceeds your reservations more than 10%, this will be billed to you.

We look forward to working with you on you special day! Everything is flexible and we will do our best to meet the needs and wants of our clients.

(Subject to change until contract is signed)

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