

# Weddings at Lylewood Inn

## Facilities Fees

**\$350.00**

### Basic Wedding Facilities Rental

\$150.00-rental

\$100.00-non-refundable hold deposit

\$100.00-cleaning fee (*refundable upon inspection of property after event*)

*\*If we cater your reception, clean-up will be included in catering cost\**

### Chair Rental

Includes chair rental, setup, and teardown

**\$2.00 per person x \_\_\_\_\_ people = \$ \_\_\_\_\_**

### **Total Facility Fees**

**\$ \_\_\_\_\_**

## Reception (*All options include linens, glass and silver tableware, teardown and cleanup*)

**Basic Reception \$12 per person x \_\_\_\_\_ people = \$ \_\_\_\_\_**

*Includes: wedding cake, grooms cake, mint, nuts, punch, glassware, table décor, fresh flowers for cake and tables, Dressing rooms, set-up and clean-up, porch wedding, inside reception*

**Package A Reception \$15 per person x \_\_\_\_\_ people = \$ \_\_\_\_\_**

*Includes: All of basic plus ham/ rolls, fruit, veggie tray, cheese tray*

**Package B Reception \$20 per person x \_\_\_\_\_ people = \$ \_\_\_\_\_**

*Includes: All of basic plus ham/ rolls, fruit, veggie tray, Swedish meatballs, chicken salad on pita bread, 1 other appetizer tray*

**Package C Reception \$22 per person x \_\_\_\_\_ people = \$ \_\_\_\_\_**

*Includes: All of the basic plus sit-down dinner from set menu-includes salad, entrée, three vegetables, dessert, rolls, and beverage*

### **Total Reception and Food Service**

**\$ \_\_\_\_\_**

## Additional Options

**Floral \$ \_\_\_\_\_**

*Able to discuss floral work upon request; prices depend on design*

**Inn Custom Wedding Décor Package \$350.00 \$ \_\_\_\_\_**

*Includes: Stairway, mantles, front walk, inside and outside doorways, table arrangements, ribbon and netting on lamps*

**Directing of Wedding \$25.00 \$ \_\_\_\_\_**

**Rehearsal Rental \$22.00 \$ \_\_\_\_\_**

*Use of grounds and Inn for 2-hour rehearsal; fee waived if rehearsal dinner at the Inn*

**Rehearsal Dinner \$22.00 \$ \_\_\_\_\_**

*Rehearsal dinner held on the eve of wedding; two menu options*

**Guest rooms on Grounds \$95.00 per night x \_\_\_\_\_ rooms = \$ \_\_\_\_\_**

Total Facilities Fees	\$ _____
Total Reception and Food Service	\$ _____
Total Additional Options	\$ _____
Total Wedding Cost	\$ _____
Non-refundable Deposit to hold venue and date	\$ <u>    -100.00    </u>
Balance Due one week prior to wedding	\$ _____

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**Rules:** No alcoholic beverage permitted on the property  
 No smoking inside the house  
 No artificial petals or rice may be used  
 No outside caterers

**Catering Rules:** *(A catering contract will be given to you)*

Clients pay for the amount of guests you intend to have; if few guests attend or leftovers (following Health Dept. guidelines) are given to you, NO refund will be given as payment has already been provided to the Inn. However, if guest count exceeds your reservations more than 10%, this will be billed to you.

**We look forward to working with you on you special day! Everything is flexible and we will do our best to meet the needs and wants of our clients.**

*(Subject to change until contract is signed)*

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